



PARK RENTAL PERMIT

Permit #: _____

Date Issued: _____

Name: _____

Phone #: _____

Address: _____

Reservation Date: _____ Time: _____

Park: _____ Shelter#: _____ Bandstand: _____ Boat Ramp: _____

Parking area: _____ Other: _____

Entire Park - by Permission of Mayor Only (circle one): Civitan Howes Grove Depot Park Access Park

Fee: _____ *Additional fee of \$100 charged for inflatables per 4-hour rental

Will there be signage, banners or advertisement for the event/venue? YES _____ NO _____

Signature: _____

Approved by: _____

If there are persons at the shelter that will not vacate during your allotted time, contact the Belpre Police Dept, non-emergency #740-423-7631 **Original permit must be presented to show proof of rental.**

For Depot Park there is a \$65 cash key deposit for the restrooms. Deposit must be made when the key is picked up and will be returned when the key is returned. Key may be picked up the business day before your rental any time between 7:30 am to 3:45 pm.

KEYS MUST BE RETURNED BY 3:45 PM THE FOLLOWING BUSINESS DAY.

FAILURE TO DO SO WILL RESULT IN THE FORFEITURE OF DEPOSIT. _____ initial

The renter agrees to assume entire responsibility and liability for all damages or injuries to all persons, arising out of, resulting from or in any manner connected with the above use of city facilities, and agrees to indemnify and save harmless the city, its agents and employees from all such claims including liable and legal fees and disbursements paid or incurred to enforce the provisions of this paragraph.

961.09 USE OF RECREATIONAL FACILITIES

(a) The Park Director may establish fees and charges for the use of park recreational facilities and may establish

specific regulations governing their uses. No person shall make use of recreational facilities without paying required fees and adhering to the rules and regulations governing use of such facility. The Director may maintain an appropriate office with attendant where participants may register, pay fees and secure rules and regulations governing use of the facility.

- I agree to follow all park rules and be responsible for any damages and guest activities during the above time. _____ **initial**
- I understand I must have the original receipt with me to ensure proof of rental the day of the event. _____ **initial**
- I have read and understand the above ordinance concerning use of Belpre City Parks. _____ **initial**
- I agree to obey all posted signs/regulations, including proper cleanup of facilities and proper disposal of all trash, during my time at the above listed park. _____ **initial**

Cancellations must be made prior to 14 days of the reservation date in order to receive a refund. There are no refunds for inclement weather. This original receipt must be returned with cancellation request. Refund will be issued and mailed to the person and address listed on permit. _____ **initial**

FEE SCHEDULE	
Shelter/Bandstand rental 4 hour time slots: 8am - Noon, 12 - 4pm, 4pm - 8pm	\$65.00 per 4 hours
Civitan Shelters #2 and #3 rental 4 hour time slots: 8am - Noon, 12 - 4pm, 4pm - 8pm	\$35.00 per 4 hours
RENT ENTIRE PARK	
Civitan Park	\$400.00 per day
Howes Grove Park	\$200.00 per day
Depot Park	\$400.00 per day
Access Park/ Boat Ramp	\$400.00 per day
Fee if event is having inflatables	\$100.00 per 4 hour rental
Non-Profit rental fee for entire park	Free
Non-Profit rental fee shelter/bandstand 4 hour time slot	Free